

Ian Gemmell, Direct Dial 01563 576149

To: Councillors Taylor (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Macrae, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Ross, Dinwoodie and Carmichael.

1 February 2001

Dear Councillor

COMMUNITY SERVICES COMMITTEE - WEDNESDAY 7 FEBRUARY 2001

You are requested to attend the meeting of the **Community Services Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **WEDNESDAY 7 FEBRUARY 2001** at **1000 hrs** to consider the undernoted business.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
IG/FM

B U S I N E S S

INTIMATE APOLOGIES.

1. DRAFT ESTIMATES 2001/2002 - GENERAL SERVICES -

- 1.1 FINANCIAL REPORT** - Submit, for information and noting, report dated February 2001 (to be issued under separate cover as item 1 of the Special Policy and Resources Committee of 6 February 2001) by the Director of Finance which advised the Policy and Resources Committee of the position with regard to the General Services Revenue Budget for 2001/2002 and recommended that the Policy and Resources Committee determine final allocations for each of the Service Committees and requested those Committees to note and confirm acceptance of the financial allocations for 2001/2002 and align service plans with these taking into account the views and comments made during the Council's public consultation exercise.

- 1.2 Submit, for information and noting, excerpt from the Special Policy and Resources Committee of 6 February 2001 (copy enclosed) asking that the Community Services Committee note and confirm acceptance of the financial allocations for 2001/02 and align service delivery plans with these as determined by the Special Policy and Resources Committee at its meeting on 6 February 2001.

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- 1.3 Submit report by the Director of Community Services (copy enclosed) detailing a package of measures to align service delivery plans with the final financial allocations for 2001/2002 taking into account the views and comments made during the Council's public consultation exercise.

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2. **SUB-COMMITTEE MINUTES (pages 1-4)** - Submit, for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

- 2.1 **LICENSING SUB-COMMITTEE OF 24 JANUARY 2001 (copy enclosed).**

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3. **BUDGETARY CONTROL SUMMARY STATEMENT - COMMUNITY SERVICES TO 15 DECEMBER 2000 (PERIOD 9) (pages 5-7)** - Submit joint report (copy enclosed) by the Director of Finance and the Director of Community Services to advise Members of the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 15 December 2001 (Period 9).







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4. **REPORT ON NON-STATUTORY PERFORMANCE INDICATORS (pages 8-10)** - Submit report dated 15 January 2001 (copy enclosed) by the Director of Community Services informing the Committee of the quarterly outcome of Non-Statutory Performance Indicators within the Department of Community Services.

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5. **ABSENCE MANAGEMENT REPORT - QUARTER 4 (2 OCTOBER - 31 DECEMBER 2001) (pages 11-19)** - Submit report dated 16 January 2001 (copy enclosed) by the Director of Community Services advising the Committee of absence rates and absence management for the Department of Community Services for the period 2 October to 31 December 2000.

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6. **BELLSBANK ADVENTURE PLAYGROUND (pages 20-22)** - Submit report dated 17 October 2000 (copy enclosed) by the Director of Community Services providing, in line with "Following the Public Pound" guidance an update on progress being made at Bellsbank Adventure Playground.

7. **THEATRE LOTTERY BID - SOUND SYSTEM (pages 23-24)** - Submit report dated 15 January 2001 (copy enclosed) by the Director of Community Services on the successful Lottery application relating to the installation of a new sound system within the Palace Theatre.

8. **ESTABLISHMENT OF A PARTNERSHIP TO DEVELOP LEISURE FACILITIES WITHIN SCOTT ELLIS PLAYING FIELD, KILMARNOCK, IN THE CONTEXT OF THE SCOTTISH FOOTBALL PARTNERSHIP (pages 25-27)** - Submit report dated 12 January 2001 (copy enclosed) by the Director of Community Services seeking approval in principle to enter into discussions with Kilmarnock Football Club regarding the establishment of a partnership to develop leisure facilities principally within the Scott Ellis Playing Fields, Kilmarnock, in the context of the Scottish Football Partnership.

9. **NEW CUMNOCK SWIMMING POOL (pages 28-30)** - Submit report dated 18 December 2000 (copy enclosed) by the Director of Community Services seeking approval for the lease of the New Cumnock Swimming Pool buildings to the New Cumnock Environmental-wide Generation Volunteers (NERV).

10. **GALLEON LEISURE CENTRE - MARKET TESTING AND PROGRESS REPORT (pages 31-34)** - Submit report dated 16 January 2001 (copy enclosed) by the Director of Community Services advising the Committee of the outcome of a market testing exercise for the Galleon Leisure Centre and providing a progress report for the current financial year.

11. **PROGRESS OF KEY SPORTS PARTNERSHIP POSTS (pages 35-37)** - Submit report dated 12 December 2000 (copy enclosed) by the Director of Community Services providing an outline of progress associated with four key partnership posts which are part funded by East Ayrshire Council, viz:- Ayrshire Girls and Women's Football Development Officer, Ayrshire Curling Development Officer and Scottish Football Association Community Officer.


12. **ARRANGEMENT OF OPERATIONAL LEASE FOR MOBILE HEALTHY LIVING CENTRE VEHICLE (pages 38-39)** - Submit report dated 18 December 2000 (copy enclosed) by the Director of Community Services seeking Committee approval to secure an appropriate operating lease for the mobile healthy living centre vehicle.

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13. **COUNTRYSIDE ACCESS UNIT (pages 40-44)** - Submit report dated 4 December 2000 (copy enclosed) by the Director of Community Services seeking approval for the establishment of a Countryside Access Unit comprising two Countryside Access Officers and an additional Countryside Ranger post, subject to financial support from Scottish Natural Heritage being approved.

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14. **CRAFTS DEVELOPMENT (pages 45-46)** - Submit report dated 5 January 2001 (copy enclosed) by the Director of Community Services providing an update on progress made in delivering the objectives of the Ayrshire and Arran Craft Development Project, a group led by East Ayrshire Council.

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15. **REPLACEMENT OF VEHICLES AND EQUIPMENT (pages 47-49)** - Submit report dated 12 January 2001 (copy enclosed) by the Director of Community Services seeking approval for the lease of the various vehicles/equipment, within the Dean Castle Country Park, Parks DSO and Library, Registration and Information Services and declaring vehicles surplus to requirements.






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16. **DISPOSAL OF LAND - WOODROAD PARK, CUMNOCK (pages 50-51)** - Submit report dated 23 January 2001 (copy enclosed) by the Director of Community Services inviting the Committee to declare an area of ground in Woodroad Park, Cumnock surplus to the Community Services Department's requirements.

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17. **NATIONAL WASTE STRATEGY: PROGRESS REPORT (pages 52-54)** - Submit joint report dated 12 January 2001 (copy enclosed) by the Director of Community Services and the Director of Development Services on a number of meetings concerning the progression of the National Waste Strategy.

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18. **1999/2000 AUDIT - BENCHMARKING REFUSE COLLECTION (pages 55-60)** - Submit report dated 10 November 2000 (copy enclosed) by the Director of Community Services advising of the Council's performance as part of a Scotland-wide exercise and inviting the Committee to confirm and approve a number of measures to be incorporated in an action plan to deal with matters highlighted by Audit Scotland.
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19. **CIVIL REGISTRATION IN THE 21ST CENTURY - RESPONSE PAPER (pages 61-67)** - Submit report dated 10 January 2001 (copy enclosed) by the Director of Community Services requesting the Committee to approve a response to the consultation paper from the Registrar General of Births, Deaths and Marriages for Scotland entitled "Civil Registration in the 21st Century".
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20. **STORAGE AND SALE OF FIREWORKS (pages 68-70)** - Submit report dated 12 January 2001 (copy enclosed) by the Director of Community Services advising the Committee of the legal background and issues relating to the storage and sale of fireworks.
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21. **CEMETERY SAFETY (pages 71-73)** - Submit report dated 10 January 2001 (copy enclosed) by the Director of Community Services seeking approval for the introduction of memorial safety inspections throughout East Ayrshire Council's cemeteries and churchyards.
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22. **AWARDING OF CONTRACTS (pages 74-77)** - Submit report dated 23 January 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.
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23. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Schedule 7A of the Act".
24. **LEISURE MANAGEMENT DSO - BUSINESS PLAN 2001/02 (pages 79-98)** - Submit report dated 16 January 2001 (copy enclosed) by the Director of Community Services seeking approval for the Leisure Management DSO Business Plan for 2001/02. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

25. **GROUNDS MAINTENANCE DSO - BUSINESS PLAN 2001/02 (pages 99-119)** - Submit report dated 15 January 2001 (copy enclosed) by the Director of Community Services seeking approval for the Grounds Maintenance DSO Business Plan for 2001/02. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
26. **CLEANSING DSO - BUSINESS PLAN 2001/02 (pages 120-140)** - Submit report dated 19 February 2001 (copy enclosed) by the Director of Community Services seeking approval of the Cleansing DSO Business Plan for 2001/02. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
27. **BUDGETARY CONTROL SUMMARY STATEMENT - GROUNDS MAINTENANCE AND LEISURE MANAGEMENT TO 15 DECEMBER 2000 (PERIOD 9) (pages 141-144)** - Submit joint report dated 22 January 2001 (copy enclosed) by the Director of Finance and the Director of Community Services on the current budgetary control position and the projected out-turn for the year for Grounds Maintenance and Leisure Management for the period ended 15 December 2000 (Period 9). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
28. **BUDGETARY CONTROL SUMMARY STATEMENT - REFUSE COLLECTION AND STREET CLEANSING TO 15 DECEMBER 2000 (PERIOD 9) (pages 145-148)** - Submit joint report dated 22 January 2001 (copy enclosed) by the Director of Finance and the Director of Community Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 15 December 2000 (Period 9). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**